

GRADUATE EDUCATION COUNCIL MENTORSHIP AND PROFESSIONAL DEVELOPMENT COMMITTEE

Terms of Reference

To encourage appropriate teaching and training opportunities for graduate students and postdoctoral trainees.

To gather and publicize information with respect to “best practices” in graduate education, graduate supervision and professional development.

To encourage opportunities for the development and mentoring of faculty members as graduate and postdoctoral supervisors.

To review local and national surveys of graduate and postdoctoral education (such as the Survey of Graduate Student Satisfaction) and recommend changes to practices if appropriate.

To assess the continuing needs for program to support graduate students and postdoctoral trainees in areas such as understanding and managing relationships with supervisors, instructors, and their programs of study, and recommend changes to practices, services and resources if appropriate.

To encourage the dissemination of graduate student professional development opportunities through the GradPath website and SGPS website; provide feedback and recommend strategies for communication professional development opportunities to students at various stages of their academic career.

To meet at least twice per year.

Composition:

Six members elected by the Graduate Education Council:

- one Society of Graduate Students representative who is a member of the Graduate Education Council (one year cycles, on a rotational basis)
- one member of the Post Doctoral Association who is also a member of the Graduate Education Council (one year cycles, on a rotational basis)
- four faculty members, with membership in SGPS, and representative of the diversity of Faculties at Western (two-year cycles, on a rotational basis)

Additional members (non-voting) may be co-opted as deemed necessary by the Committee.

Ex Officio: Vice-Provost (Graduate and Postdoctoral Studies)
 Two Associate Vice-Provosts (Graduate and Postdoctoral Studies)
 Teaching Support Centre Director
 Student Success Director

Revised March 12,2014