

Position Title: *Academic Success Program (ASP) Graduate Peer Coach*

Position Summary:

The ASP connects students with an upper year Peer Leader from their Faculty. ASP aims to provide wayfinding, learning skills, and social support to first-year students in select courses in support of a successful transition to university life.

The ASP Graduate Peer Coach role is held by Western graduate students, and is crucial for the overall success of the program. Graduate Peer Coaches are responsible for mentoring approximately 25 – 30 Peer Leaders, with a goal of ensuring congruency in how the program is delivered among student groups in each Faculty. Graduate Peer Coaches will guide Peer Leaders in moving first year students through the three phases of the ASP, and review assessment data to monitor the knowledge, values, and skills the students are developing as a result.

Graduate Peer Coaches will be expected to participate in ~35 hours of synchronous and asynchronous training between August 31st and September 14th. They will initiate and maintain weekly contact and coaching meetings with their assigned Peer Leaders in groups and individually as needed.

Graduate Peer Coaches will be supported and supervised by the ASP Coordinator to ensure they are well equipped to effectively support the Peer Leaders and achieve their leadership and learning goals.

What will you gain from this role?

- Experience coaching and supervising a group of upper year student leaders
- Strategies to support student leaders in engaging first year students in ongoing learning and reflection
- An understanding of your unique Strengths and how to leverage them as a student leader and future professional
- Advanced research and assessment skills, administering assessment tools and analyzing data
- Enhanced verbal and written communication skills
- Teamwork and collaboration skills
- Experience facilitating training professional development activities, virtually
- Time management and problem solving skills

What do we ask from you?

- Supervision of 25 – 30 upper year Peer Leaders, including goal setting, feedback, and ongoing support via weekly contact with each
- Attendance at weekly meetings with the ASP Coordinator
- Respect for differences of gender, ethnic origin, race, religious affiliation, sexual orientation and disabilities

- Other duties as assigned

What kind of Graduate Peer Coaches are we looking for?

- Demonstrated leadership experience
- Ability to coach peers and provide constructive feedback
- Strong interpersonal skills
- Demonstrated commitment to equity, diversity, and inclusion practices
- Ability to effectively manage multiple priorities
- Availability to complete training sessions and weekly duties
- Excellent verbal and written communication skills
- Sound judgment and decision-making ability

Position Requirements:

- Enrolled as a full-time main campus Western graduate student
- Graduate Peer Coaches will work remotely throughout their employment
- Preference given to those who have completed elements of the *Own Your Future* program

Position Specifics:

Term Length:

August 31, 2020 – December 14, 2020

Time Commitment:

Up to 10 hours per week for supervision of upper year Peer Leaders, research and assessment support, and meeting with Program Coordinator

Compensation:

\$25.00/hour

Number of Positions Available:

Up to 12

Reports to:

Director, Academic Support & Engagement

Application Method:

Please click on the following link and complete the form to apply for this role:

[Academic Success Program Graduate Peer Coach Application Form](#)

Western Values Diversity:

The University invites applications from all qualified individuals. Western is committed to employment equity and diversity in the workplace and welcomes applications from women, members of racialized groups/visible minorities, Aboriginal persons, persons with disabilities, persons of any sexual orientation, and persons of any gender identity or gender expression. Accommodations are available for applicants with disabilities throughout the recruitment

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process. If you require accommodations, please contact our Administrative Officer at ralary@uwo.ca or phone 519.661.1111 (89081).