

Supplementary Documents

Help with this Page

Western makes it possible for you to submit your supporting documents in a digital format. The grid below details the documents required as part of your application. This includes an academic record/transcript from each school you noted in your Academic History and any additional documents required by the program you are applying to.

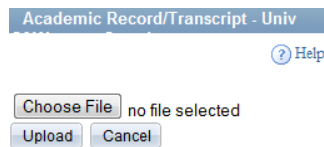
You will want to be certain that each of your documents is saved as a **.pdf file** and that its size is less than 3000kb (3mb). Scanning in "gray scale" or black and white may produce the best results. Non-legible scans will not be accepted. Should Western encounter any difficulty reading your documents we will alert you via email and invite you to resubmit the document.

	Document	File	Upload	Document Reviewed		
1	Academic Record/Transcript - Univ Of Western Ontario		<input type="button" value="Upload"/>	<input type="checkbox"/>	<input type="button" value="+"/>	<input type="button" value="-"/>
2	Curriculum Vitae		<input type="button" value="Upload"/>	<input type="checkbox"/>	<input type="button" value="+"/>	<input type="button" value="-"/>
3	Statement of Interest - A one or two paragraph statement outlining your research interests		<input type="button" value="Upload"/>	<input type="checkbox"/>	<input type="button" value="+"/>	<input type="button" value="-"/>
4	<input type="text" value="IELTS Test Report"/>		<input type="button" value="Upload"/>	<input type="checkbox"/>	<input type="button" value="+"/>	<input type="button" value="-"/>
5	<input type="text"/>		<input type="button" value="Upload"/>	<input type="checkbox"/>	<input type="button" value="+"/>	<input type="button" value="-"/>

A listing of required documents is automatically made available to you within the document grid. These are a collection of requirements based on your academic history, citizenship and additional requirements set by the program to which you are applying.

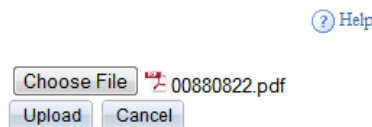
How to Upload a Document

To upload documents select the corresponding "Upload" button to the right of the document.



Locate the file you wish to upload and select Open.

Confirm the location of the file as chosen and select "Upload".



Your document will now be ready to attach to your application. Your documents are not attached to your application until you select “Save”.

You will be required to review each of the documents that you upload to ensure that the file uploaded is legible and correctly formatted. After doing so, please select the box that appears under “Document Reviewed”.

Generating PDF Copies of your Documents

Many recent releases of word processing software come packaged with a PDF generator. There are also countless online and freeware PDF generators available to you through the internet.

Additional Documents

You are welcome to submit additional documentation not requested by the application if you so choose. You may add an additional document to your document grid by selecting the button. If you wish to remove one of these additional documents you may do so by selecting the corresponding button. Please note the entire size of your application may not exceed 20000kb (20MB).

Unable to Generate a Digital Copy of your Document

If you mail a copy of your document to The School of Graduate and Postdoctoral Studies we will be happy to scan and attach the document to your application. Please be sure to include your Application Number with the information you provide us.

School of Graduate and Postdoctoral Studies
1151 Richmond Street
International and Graduate Affairs Building, 1N07
London, ON, Canada N6A 3K7

All hard copies mailed to SGPS become the property of The University of Western Ontario. They will be noted as official if they are in sealed university envelopes and additional copies will not be required should you be admitted. These documents will not be returned to you under any circumstance.

Have a Question about a Supplementary Document you are being asked for?

If you are looking for a better understanding of what is expected within any of the documents on the Supplemental Documents grid please contact the program to which you are applying.

