

SCHOOL OF GRADUATE AND POSTDOCTORAL STUDIES  
Graduate Education Council – Committee Meeting  
MINUTES

February 5, 2019  
12:00pm – 1:30pm

International and Graduate Affairs Building room 1N05

Melitta Adamson	Silvia Mittler	Martin Lefebvre
Catherine Nolan	Jayshri Sabarinathan	Nicole Kuntz
Pam Bishop	Jean-Francois Millaire	Linda Miller
Ruth Martin	Lina Dagnino	Lorraine Davies
Michael Coyle	Arzie Chant	Peter Simpson
Susanne Schmid	Susan Simpson	Mary Blake Rose
Kamran Siddiqui	Wendy Hough	Bobby Glushko
Jisuo Jin	Lori Johnson	John Hatch
Jamie Baxter	Adam Roy	G. Tigert
Edmund Goehring	Mary Ott	Aisha Haque
Sam Trosow	Ryan Chan	Ariana Potichnyj
Caroline Schild-Poulter	Shelby Wilson-Powell	Garret Munch
Liyang Jiang	Jenna Kitz	Kate Parham
Jeff Holmes	Frederick Curtis Lubbe	

Regrets: Stephan Vachon, Lorie Donelle, Sharon Sliwinski, Francois Poire, Brenton Faubert, Marc Moreno Maza, Dennis Klimchuk, Stephen McClatchie, Pam McKenzie, Kim Shuey, Lee Ann Mclvor, Lyn Purdy

1. Welcome and approve minutes from November 27, 2018 - **Approved**
2. Business Arising from the Minutes - **None**
3. Revisions to the Senate Election Procedures: Senate Membership – Changes to the Distribution of Senate Seats in the School of Graduate and Postdoctoral Studies (Linda Miller)
  - i. Graduate Student Population Change by Faculty - Fall 2008 to Fall 2018 – **Approved**
  - ii. SGPS Senate Seat Review - Fall 2008 and Fall 2018 Comparison - *Background*
  - iii. SGPS Senate Seat Change Proposal - Fall 2018 - *Background*
4. Update on the GEC Committees
  - a) GEC Mentorship and Professional Development Committee updates (Aisha Haque)
  - b) Postdoctoral Advisory Committee updates (Peter Simpson)
5. Graduate Student Development at the CTL report (Aisha Haque)

6. Own Your Future Update (Nicole Kuntz, Lorraine Davies)

7. Policy Update (Lorraine Davies)

Other Business

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Susanne Schmid	Jean-Francois Millaire	Lorraine Davies
Kamran Siddiqui	Lina Dagnino	Peter Simpson
Jisuo Jin	Francois Poire	Caroline Dias da Costa
Jamie Baxter	Arzie Chant	Alencar
Stephen McClatchie	Susan Simpson	Mary Blake Rose
Edmund Goehring	Wendy Hough	Bobby Glushko
Lorie Donelle	Lori Johnson	John Hatch
Sam Trosow	Adam Roy	G. Tigert
Liyang Jiang	Mary Ott	Lee Ann McIvor
Marc Moreno Maza	Jenna Kitz	Nanda Dimitrov
Kim Shuey	Frederick Curtis Lubbe	Ron Wagler

Regrets: Shelby Wilson-Powell, Brent Faubert, Caroline Schild-Poulter, Stephan Vachon, Michael Coyle, Pam Bishop, Dennis Klimchuk, Sharon Sliwinski, Pam McKenzie, Lyn Purdy, Ryan Chan

1. Welcome and approve minutes from April 27, 2018 - *Approved*
2. Business Arising from the Minutes - *None*
3. Policy Update and Discussion:
  - a. Revised [supervisory regulations](#) 11.01 - *Sent back with friendly revisions*
  - b. [Graduate Student holidays and days off](#) 4.10 - *Approved*
  - c. Statement on Student Accessibility Services proposed for course outlines - *Approved*
4. New GEC Members - *Approved*

Other Business

## Graduate Education Council agenda item

### FOR APPROVAL

#### 1. Revisions to the Senate Election Procedures: Senate Membership – Changes to the Distribution of Senate Seats in the School of Graduate and Postdoctoral Studies

**Recommended:** That *Section A.2.1 – Faculty* in the Senate Election Procedures be revised as shown below effective July 1, 2020 (for elections to be conducted in January/February 2020).

#### A.2 Elected Representatives – Distribution of Seats

##### A.2.1 *Faculty*

<b>Constituency</b>	<b>Seats</b>
School of Graduate and Postdoctoral Studies (One from each of the following disciplinary groupings: Arts & Humanities/Music; Social Science; FIMS & Business; Education; Health Sciences; Medicine & Dentistry; Engineering; Science. Two from SGPS At-Large) (One from each of the following disciplinary groupings: FIMS/Music; Arts and Humanities; Education; Engineering; Health Sciences; Law/Business; Medicine & Dentistry; Science; Social Science; SGPS At-Large)	10
Faculty of Arts & Humanities	5
Schulich School of Medicine & Dentistry (4 from Medicine; 1 from Dentistry)	5
Faculty of Science	5
Faculty of Social Science	5
Faculty of Health Sciences	4
Faculty of Information and Media Studies	2
Faculty of Education	2
Faculty of Engineering	2
Faculty of Law	2
Don Wright Faculty of Music	2
Richard Ivey School of Business	2
Each Affiliated University College	2

### **Background**

Section 24.(1) in the UWO Act defines that the School of Graduate and Postdoctoral Studies must have 10 members on Senate. Pursuant to Senate resolution 04-31 (February 20, 2004), the following constituencies comprise the School of Graduate and Postdoctoral Studies (SGPS):

8 members - one from each: Arts and Humanities and Music; Social Science; Information and Media Studies and Business; Education; Health Sciences; Medicine & Dentistry; Engineering; 2 members elected At-Large from the School of Graduate and Postdoctoral Studies.

SGPS conducted a comprehensive review of the changes in the graduate student population over the past 10 years (see [Appendix 1](#)). As a result of this review it is now proposed that the distribution of the 10 SGPS Senate seats be changed as shown for membership terms starting on July 1, 2020.

Contingent upon the results of the 2019 Senate elections, the membership terms of the SGPS Constituency might be adjusted for the 2020 election cycle to allow for staggered membership terms, as required by the UWO Act.

**If approved at GEC this will be brought forward to Senate for approval**

Graduate Student Population Change by Faculty - Fall 2008 to Fall 2018						
Faculty	Fall 2008		Fall 2018		Change over 10 years	
	Student Registration	Proportion of Registration	Student Registration	Proportion of Registration	Student Count	% Change
Brescia University College	27	0.6%	38	0.6%	11	40.7%
Don Wright Faculty of Music	108	2.2%	149	2.2%	41	38.0%
Faculty of Arts and Humanities	401	8.2%	469	7.1%	68	17.0%
Faculty of Education	304	6.3%	1006	15.2%	702	230.9%
Faculty of Engineering	599	12.3%	798	12.0%	199	33.2%
Faculty of Health Sciences	664	13.7%	998	15.1%	334	50.3%
Faculty of Info & Media Stds	413	8.5%	371	5.6%	-42	-10.2%
Faculty of Law	13	0.3%	32	0.5%	19	146.2%
Faculty of Science	661	13.6%	784	11.8%	123	18.6%
Faculty of Social Science	539	11.1%	695	10.5%	156	28.9%
Huron University College	17	0.3%	8	0.1%	-9	-52.9%
Ivey School of Business	485	10.0%	473	7.1%	-12	-2.5%
King's University College	64	1.3%	50	0.8%	-14	-21.9%
Schulich Sch of Med & Dent	567	11.7%	752	11.4%	185	32.6%
Grand Total	4862	100.0%	6623	100.0%	1761	36.2%

Note: Fall 2008 - fulltime and part-time, degree students only

Fall 2018 - fulltime and part-time, degree and diploma students only

Interdisciplinary Programs reported with host faculties (BME - Engineering, Environment & Sustainability - Science,  
Neuroscience - Schulich, Theory & Criticism - Arts, Pop Music - FIMS, HIS - FIMS)

SGPS Senate Seat Review - Fall 2008 and Fall 2018 Comparison

Senate Seat Assignment	Nbr of Senate Seats	Faculties	Fall 2008 Student Population		Fall 2018 Student Population	
			Student Registration	Proportion of Registration	Student Registration	Proportion of Registration
Don Wright Faculty of Music/ Faculty of Arts and Humanities	1	Don Wright Faculty of Music	509	10.5%	618	9.3%
		Faculty of Arts and Humanities				
Faculty of Info & Media Stds/ Ivey School of Business	1	Faculty of Info & Media Stds	898	18.5%	844	12.7%
		Ivey School of Business				
Faculty of Education	1	Faculty of Education	304	6.3%	1006	15.2%
Faculty of Engineering	1	Faculty of Engineering	599	12.3%	798	12.0%
Faculty of Health Sciences	1	Faculty of Health Sciences	664	13.7%	998	15.1%
Schulich Sch of Med & Dent	1	Schulich Sch of Med & Dent	567	11.7%	752	11.4%
Faculty of Science	1	Faculty of Science	661	13.6%	784	11.8%
Faculty of Social Science	1	Faculty of Social Science	539	11.1%	695	10.5%
No Specific Faculty Representation		Brescia University College	121	2.5%	128	1.9%
		Faculty of Law				
		Huron University College				
		King's University College				
At Large	2	N/A	N/A	N/A	N/A	N/A
Total	10	N/A	4862	100.0%	6623	100.0%

SGPS Senate Seat Change Proposal - Fall 2018				
Senate Seat Assignment	Nbr of Senate Seats	Faculties	Fall 2018 Student Population	
			Student Registration	Proportion of Registration
Don Wright Faculty of Music/ Faculty of Info & Media Stds/ Faculty of Law	1	Don Wright Faculty of Music	552	8.3%
		Faculty of Info & Media Stds		
		Faculty of Law		
Faculty of Arts and Humanities	1	Faculty of Arts and Humanities	469	7.1%
Ivey School of Business	1	Ivey School of Business	473	7.1%
Faculty of Education	1	Faculty of Education	1006	15.2%
Faculty of Engineering	1	Faculty of Engineering	798	12.0%
Faculty of Health Sciences	1	Faculty of Health Sciences	998	15.1%
Schulich Sch of Med & Dent	1	Schulich Sch of Med & Dent	752	11.4%
Faculty of Science	1	Faculty of Science	784	11.8%
Faculty of Social Science	1	Faculty of Social Science	695	10.5%
No Specific Faculty Representation		Brescia University College	96	1.4%
		Huron University College		
		King's University College		
At Large	1	N/A	N/A	N/A
<b>Total</b>	<b>10</b>	<b>N/A</b>	<b>6623</b>	<b>100.0%</b>

## Senate membership tracking 2018 – 2020

CURRENT		CURRENT										
Faculty	SGPS - Arts and Humanities AND Music	McDAYTER	Mark	English and Writing	07/01/15	06/30/17	07/01/17	06/30/19	Acclaimed	Male	Second term	07/01/21
Faculty	SGPS - At-Large	PEARSON	Wendy	Women's Studies	07/01/15	06/30/17	07/01/17	06/30/19	Acclaimed	Female	Second term	07/01/21
Faculty	SGPS - At-Large	ROULSTON	Christine	Women's Studies	07/01/16	06/30/18	07/01/18	06/30/20	Acclaimed	Female	Second term	07/01/22
Faculty	SGPS - Education	FAUBERT	Brenton				07/01/18	06/30/20	Acclaimed	Male	First term	07/01/20
Faculty	SGPS - Engineering	BARGHI	Shahzad	Chem&BioChem Eng			07/01/18	06/30/19	Appointed	Male	First term; to replace G. Kopp	07/01/19
Faculty	SGPS - FIMS AND Business	HILL	Heather	Info and Media Studies			07/01/17	06/30/19	Acclaimed	Female	First Term	07/01/19
Faculty	SGPS - Health Sciences	HEATH	Matthew	Kinesiology			07/01/18	06/30/20	Acclaimed	Male	First Term	07/01/20
Faculty	SGPS - Medicine & Dentistry	PARRAGA	Grace	Med.Biophysics	07/01/15	06/30/17	07/01/17	06/30/19	Acclaimed	Female	Second Term	07/01/21
Faculty	SGPS - Science	CORRIGAN	John	Chemistry			07/01/18	06/30/20	Elected	Male	First Term	07/01/20
Faculty	SGPS - Social Science	SHUEY	Kim	Sociology	07/01/17	06/30/18	07/01/18	06/30/20	Appointed	Female	First Term; To replace R. MacDougall who resigned June 30/17	07/01/20
	v1											
In 2019		For 2019 Elections										
Faculty	SGPS - Arts and Humanities AND Music	Must be from Arts and Humanities					07/01/19	06/30/21			New in 2019	
Faculty	SGPS - At-Large	Can be elected from anywhere					07/01/19	06/30/21			New in 2019	
Faculty	SGPS - At-Large - runs out in 2020	ROULSTON - continues	Christine	Women's Studies	07/01/16	06/30/18	07/01/18	06/30/20			Second term	07/01/22
Faculty	SGPS - Education	FAUBERT - continues	Brenton				07/01/18	06/30/20			First term	07/01/20
Faculty	SGPS - Engineering	BARGHI - can be reappointed	Shahzad	Chem&BioChem Eng			07/01/19	06/30/21			Second term	07/01/19
Faculty	SGPS - FIMS AND Business	HILL - Must be reappointed or needs someone from FIMS	Heather	Info and Media Studies			07/01/19	06/30/21			Second term	07/01/19
Faculty	SGPS - Health Sciences	HEATH - continues	Matthew	Kinesiology			07/01/18	06/30/20			First Term	07/01/20
Faculty	SGPS - Medicine & Dentistry	Needs someone new					07/01/19	06/30/21				
Faculty	SGPS - Science	CORRIGAN - continues	John	Chemistry			07/01/18	06/30/20			First Term	07/01/20
Faculty	SGPS - Social Science	SHUEY - continues	Kim	Sociology	07/01/17	06/30/18	07/01/18	06/30/20			First Term; To replace R. MacDougall who resigned June 30/17	07/01/20
PROPOSED		For 2020 Elections										
Faculty	SGPS - Arts and Humanities	Person elected in 2019 from A&H continues					07/01/19	06/30/21				
Faculty	SGPS - At-Large	New person elected in 2019 continues					07/01/19	06/30/21				
Faculty	SGPS - At-Large - runs out in 2020	ROULSTON	Christine	Women's Studies	07/01/16	06/30/18	07/01/18	06/30/20	Acclaimed	Female	Second term	07/01/22
Faculty	SGPS - Education	FAUBERT reappointed or new Education person					07/01/20	06/30/22				
Faculty	SGPS - Engineering	BARGHI reappointed or new Engineering person	Shahzad	Chem&BioChem Eng			07/01/19	06/30/21	Appointed	Male	First term; to replace G. Kopp	07/01/19
Faculty	SGPS - FIMS AND Music	HILL or FIMS person continues					07/01/19	06/30/21				
Faculty	SGPS - Health Sciences	HEATH reappointed or new HS person	Matthew	Kinesiology			07/01/20	06/30/22	Acclaimed	Male	First Term	07/01/20
	SGPS - Law AND Business	NEW person needed					07/01/20	06/30/22				
Faculty	SGPS - Medicine & Dentistry	New person elected in 2019 continues					07/01/19	06/30/21	Acclaimed	Female	Second Term	07/01/21
Faculty	SGPS - Science	CORRIGAN reappointed or new Science person	John	Chemistry			07/01/20	06/30/22	Elected	Male	First Term	07/01/20
Faculty	SGPS - Social Science	SHUEY - reappointed on new SS person	Kim	Sociology	07/01/17	06/30/18	07/01/20	06/30/22	Appointed	Female	First Term; To replace R. MacDougall who resigned June 30/17	07/01/20



	<b>v2</b>												
In 2019	<b>For 2019 Elections</b>												
Faculty	<b>SGPS - Arts and Humanities AND Music</b>	<b>Person from Music</b>					07/01/19	06/30/21					
Faculty	<b>SGPS - At-Large</b>	Can be elected from anywhere					07/01/19	06/30/21					
Faculty	<b>SGPS - At-Large - runs out in 2020</b>	<b>ROULSTON - continues</b>	Christine	Women's Studies	07/01/16	06/30/18	07/01/18	06/30/20	<b>Acclaimed</b>	Female	Second term		07/01/22
Faculty	<b>SGPS - Education</b>	<b>FAUBERT - continues</b>	Brenton				07/01/18	06/30/20	<b>Acclaimed</b>	Male	First term		07/01/20
Faculty	<b>SGPS - Engineering</b>	<b>BARGHI - can be reappointed</b>	Shahzad	Chem&BioChem Eng			07/01/19	06/30/21	<b>Appointed</b>	Male	First term; to replace G. Kopp		07/01/19
Faculty	<b>SGPS - FIMS AND Business</b>	<b>Person from Business</b>	Heather	Info and Media Studies			07/01/19	06/30/21	<b>Acclaimed</b>	Female	First Term		07/01/19
Faculty	<b>SGPS - Health Sciences</b>	<b>HEATH - continues</b>	Matthew	Kinesiology			07/01/18	06/30/20	<b>Acclaimed</b>	Male	First Term		07/01/20
Faculty	<b>SGPS - Medicine &amp; Dentistry</b>	Needs smeone new					07/01/19	06/30/21					
Faculty	<b>SGPS - Science</b>	<b>CORRIGAN - continues</b>	John	Chemistry			07/01/18	06/30/20	<b>Elected</b>	Male	First Term		07/01/20
Faculty	<b>SGPS - Social Science</b>	<b>SHUEY - continues</b>	Kim	Sociology	07/01/17	06/30/18	07/01/18	06/30/20	<b>Appointed</b>	Female	First Term; To replace R. MacDougall who resigned June 30/17		07/01/20
PROPOSED	<b>For 2020 Elections</b>												
Faculty	<b>SGPS - Arts and Humanities</b>	<b>New person</b>					07/01/20	06/30/22					
Faculty	<b>SGPS - At-Large</b>	Person elected from anywhere continues					07/01/19	06/30/21					
Faculty	<b>SGPS - At-Large - runs out in 2020</b>	<b>ROULSTON</b>	Christine	Women's Studies	07/01/16	06/30/18	07/01/18	06/30/20	<b>Acclaimed</b>	Female	Second term		07/01/22
Faculty	<b>SGPS - Education</b>	<b>FAUBERT reappointed or new Education person</b>					07/01/20	06/30/22					
Faculty	<b>SGPS - Engineering</b>	<b>BARGHI - continues</b>	Shahzad	Chem&BioChem Eng			07/01/19	06/30/21	<b>Appointed</b>	Male	First term; to replace G. Kopp		07/01/19
Faculty	<b>SGPS - FIMS AND Music</b>	<b>Music Person elected in 2019 continues</b>					07/01/19	06/30/21					
Faculty	<b>SGPS - Health Sciences</b>	<b>HEATH continues or new HS person</b>	Matthew	Kinesiology			07/01/20	06/30/22	<b>Acclaimed</b>	Male	First Term		07/01/20
	<b>SGPS - Law AND Business</b>	<b>Business person elected in 2019 continues to 2021</b>					07/01/19	06/30/21					
Faculty	<b>SGPS - Medicine &amp; Dentistry</b>	<b>New person elected in 2019 continues</b>					07/01/19	06/30/21	<b>Acclaimed</b>	Female	Second Term		07/01/21
Faculty	<b>SGPS - Science</b>	<b>CORRIGAN reappointed or new Science person</b>	John	Chemistry			07/01/20	06/30/22	<b>Elected</b>	Male	First Term		07/01/20
Faculty	<b>SGPS - Social Science</b>	<b>SHUEY - reappointed on new SS person</b>	Kim	Sociology	07/01/17	06/30/18	07/01/20	06/30/22	<b>Appointed</b>	Female	First Term; To replace R. MacDougall who resigned June 30/17		07/01/20

# Graduate Student Development

*Centre for Teaching and Learning*

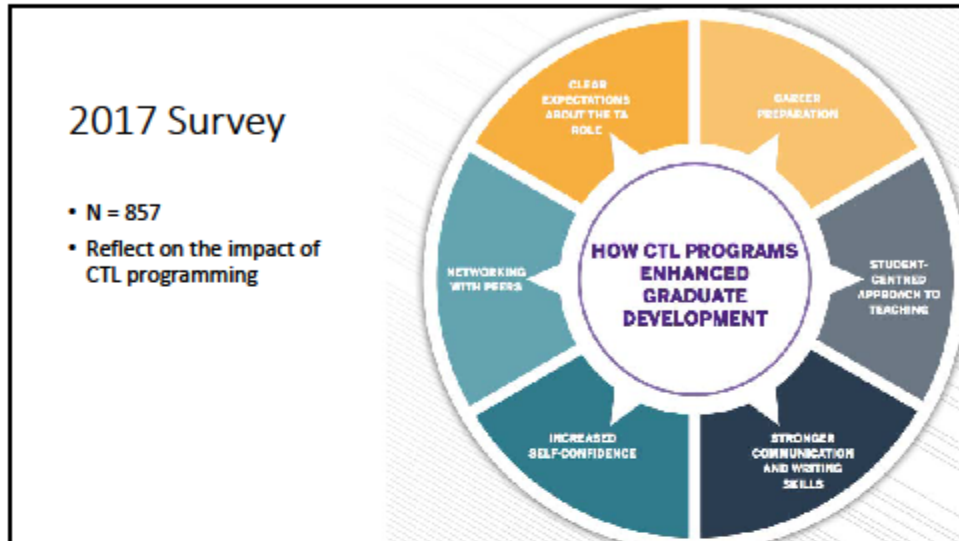
## What's in the report?

### Overview

- teaching development programs for *all* graduate students (p. 4-5)
- intercultural programs to support international graduate students
- graduate supervision

### Impact

- findings from 6 research projects
- 2017 needs assessment



CLT offers most comprehensive suite of programs to support the academic transition of international graduate students in Canada

- 45% of participants in overall graduate programs were international students or permanent residents
- Invited to share our approach at over 20 institutions around the world.

*Partnership with OYF to enhance intercultural fluency of all grad students*

## Highlights

### Our team facilitated...

417

hours of face-to-face workshops facilitated for graduate students

530

hours of micro-teaching facilitated for graduate students

### Our participants...

45

percent of CTL participants were international graduate students or permanent residents

54

percent of graduate student participants were Masters students

## Current Initiatives

Supporting TAs as experiential learning

QYF – Intercultural & Social Fluency and Teaching Pillars

Flexible programming online and blended









**OWN YOUR FUTURE**  
ASSESS • FOCUS • COMMIT

**GEC Update**  
Feb 5<sup>th</sup>, 2019

**Nicole Kuntz**  
Doctoral Professional  
Development Coordinator  
[Nicole.Kuntz@uwo.ca](mailto:Nicole.Kuntz@uwo.ca)

**OWN YOUR FUTURE**  
defining features

-  **CURRICULUM-BASED**  
8 competencies with doctoral learning outcomes
-  **4-YEAR PROGRAM**  
Complements doctoral curricula and academic progression
-  **SELF-ASSESSMENT**  
Promotes reflection on personal strengths and goals, and enables self-guided engagement

Western Graduate & Postdoctoral Studies 

## Programming

Year 1 and Year 2 curriculum for 2018-2019 academic year

**Year 1**

- Sept Time Management for Doctoral Students
- Nov Addressing Invisible Expectations
- Jan Navigating Social Inequalities and Power Relations
- Feb
  - Stress Management
  - Discovering the Leader in You
- Mar Communicating with Your Supervisor
- June Character Leadership, Context, and Core Beliefs

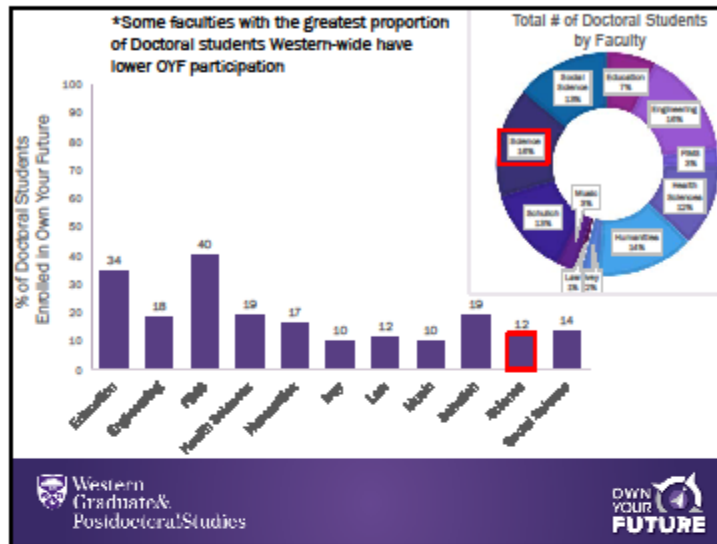
**Year 2**

- Oct Dealing with Setbacks
- Nov Designing a Meaningful Life
- Jan Writing Research Proposals
- Mar
  - Foundations in Knowledge Exchange
  - The BC Leader: Exceptional Leadership Practices for Extraordinary Times
- May Cultivating Your Online Scholarly Identity

## Participation

- Approx. 377 Doctoral students have completed the OYF Self-Assessment since the pilot launch in 2017
  - Year 1, Year 2 and Senior students

Department	Total # of OYF-Enrolled Doctoral Students
Chemistry	51
Engineering	61
Film	23
Health Sciences	47
Humanities	50
Law	5
Law	2
Music	6
Business	52
Divinity	41
Social Sciences	39



## OYF 2019-2020 Academic Year

- Launch of **full Year 1-Year 4 OYF program curriculum** to **ALL** Doctoral Students
- Campus partners and SGPS team to present core module details at OYF retreat (March and May)

Western Graduate & Postdoctoral Studies

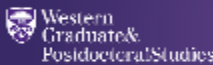

OWN YOUR FUTURE



### Own Your Future Curriculum

Ongoing Self-Assessment			
Year 1	Year 2	Year 3	Year 4
Thinking	Communication	Leadership	Career Engagement
Teaching & Learning	Intercultural & Social Fluency		
Managing Your Time & Establishing Productive Routines	Mindful Preparation for Comprehensives and Evaluations	Building Perseverance & Persistence to Deal with Setbacks	Leading With Your Strengths to Launch a Meaningful Career
How to Have Difficult Conversations With Your Supervisor	What is Conflict and How Do You Manage It?	Navigating Conflict in Graduate School	Navigating Conflict in the Workplace
Writing Impactful Research Proposals	Fostering Authorship to Find Your Writing Voice	Connecting With Your Writing to Find Waypoints into Your Dissertation	The Dissertation: Writing to Reflect Your Intellectual Identity
Character Leadership, Context, and Core Beliefs	Exercising and Developing Character Leadership	Influencing Character Leadership in Others	Embedding Character Leadership into Teams and Organizational Practices
Using Your Self-Assessment to Guide Your Skill Development	Designing a Meaningful Life	Cultivating Career-Enhancing Connections	Emphasizing Your Strengths in Your Professional Identity
Explaining Difficult Concepts	Creating Engaging Learning Experiences	Designing Assessments	Leveraging Your Teaching Skills for Future Careers
Navigating Social Inequalities & Power Relations	Strategies for Effective Intercultural Communication	Indigenous Cultural Competence	Intercultural Conflict Resolution

**+ Discipline-focused elective modules**

## OYF 2019-2020 Academic Year

- How to increase participation?
  - ↑ Communication across faculties
- Program is self-directed, so students are free to choose what modules to attend

